

SOLICITATION OF INTEREST
Office of Refugee Resettlement
Unaccompanied Children Programs
Division of Health for Unaccompanied Children (DHUC)
Medical Officer, O-5 to O-6 Non-Supervisory (One Position)

This solicitation of interest is for a Medical Officer for the Division of Health for Unaccompanied Children (DHUC) within the U.S. Department of Health and Human Services/Administration for Children and Families/Office of Refugee Resettlement/Unaccompanied Children Programs (HHS/ACF/ORR/UCP).

The mission of ORR/DHUC is to ensure the health and safety of unaccompanied children (UC) in ORR care. ORR/DHUC oversees medical and public health services for children in ORR care, working with a network of ORR-funded programs; medical, dental, and mental health providers; and federal, state, and local public health officials. This position is for a Medical Officer on DHUC's Medical Services Team.

Read more about Unaccompanied Children Programs here:

<http://www.acf.hhs.gov/orr/programs/ucs>

This position meets PHS Mission Priority Buckets 1 and 3:

1. Assignment to an organization that primarily serves underserved and vulnerable populations.
3. Serve in a difficult to retain discipline (physician).

Duty Location (Negotiable):

Administration for Children and Families
Office of Refugee Resettlement
Mary E Switzer Building
330 C Street SW, Washington, DC 20201

Close Date: March 24, 2023

Position Primary Job: 81 Billet: O-5 to O-6, Non-Supervisory

MAJOR DUTIES AND RESPONSIBILITIES:

The Medical Officer will provide medical oversight, quality assurance, and technical guidance to ORR staff and grantees caring for UC in ORR custody. The officer will work with DHUC's team of clinical staff, epidemiologists, and quality assurance specialists. Under direction of the Medical Services Team Lead, the Officer will:

- Develop standard operating procedures and guidance for grantee health services in line with pediatrics best practice and standards of care
- Respond to medical inquiries and notifications regarding UC with special healthcare needs
- Provide oversight for UC healthcare services, including review of clinical test results, diagnostic and treatment plans, and requests for non-emergent serious medical procedures/services
- Perform case reviews to recommend appropriate post-release care for UC in collaboration with federal, state, local, and non-profit agencies
- Assess grantee compliance with required medical screening and follow-up services

- Conduct medical site visits and needs assessments (onsite and/or virtual)
- Train ORR grantees, staff, and key stakeholders on best practices for child health and safety
- Design and conduct quality assurance, clinical care utilization, and descriptive health analyses
- Provide recommendations to improve UC health services and systems
- Deploy at the direction of the agency to UC Program field operations
- Limited domestic travel not to exceed 5-10% of time
- Other duties as assigned

QUALIFICATIONS FOR THE POSITION:

Required

- Current active-duty U.S. Public Health Service Commissioned Corps Officer
- Current basic readiness
- Doctor of Medicine or Doctor of Osteopathic Medicine degree and licensure to practice medicine in a state or the District of Columbia
- Board certified or board eligible in one of the following specialties: Pediatrics, Med-Peds, Family Medicine, Emergency Medicine
- Public health experience or formal public health training (e.g., Master of Public Health, Epidemic Intelligence Service, Preventative medicine training)
- Strong knowledge of pediatric health issues
- Strong writing, organization, and communication skills
- Experience designing and conducting health analyses (QA/QC, service utilization, descriptive)
- High productivity, sound judgement, and resilience under conditions of pressure, external scrutiny, and uncertainty
- Commitment to serving at-risk individuals and communities, to the core values of the Commissioned Corps, and to high standards of Officership

Desired

- Experience or expertise in immigrant health or work with underserved populations
- Experience with Microsoft Office software suite (i.e., Excel, Word, PowerPoint)
- Experience training or providing technical assistance to grantees or stakeholders
- Experience with analytic software or programming languages
- Professional experience in Commissioned Corps or other uniformed service deployments or emergency responses

POINT OF CONTACT & EMAIL:

Interested candidates submit **Letter of Intent, curriculum vitae (CV), and 3 professional references** to: CDR Shaanan Meyerstein, MD, MPH, FAAP, Team Lead, Medical Services Team, Division of Health for Unaccompanied Children, Office of Refugee Resettlement at Shaanan.Meyerstein@acf.hhs.gov.